

# **COORDINATED PROGRAM REVIEW REPORT SUMMARY**

**Milton Public Schools  
May 3, 2017**

# COORDINATED PROGRAM REVIEW (CPR)

The Coordinated Program Review is just one of the many ways in which the Department of Elementary and Secondary Education (DESE) monitors compliance of districts and charter schools in the following three areas:

- ❑ Special Education (SE)
- ❑ Civil Rights (CR)
- ❑ English Learner Education (ELE)

# COORDINATED PROGRAM REVIEW PROCESS

- ❑ The Coordinated Program Review is conducted every 6 years
- ❑ The district conducts a self-assessment using criteria provided across 3 areas (SE, CR, ELE)
- ❑ On-site verification of the district's self-assessment determines compliance with current requirements

# COORDINATED PROGRAM REVIEW PROCESS

The Department of Elementary and Secondary Education (DESE) on-site visit included the following:

- ❑ Student record reviews (34 SE student records and 8 ELE student records)
- ❑ Interviews (12 administrators and 37 teaching/support staff)
- ❑ Parent interviews and surveys of parents of students with disabilities and ELE students
- ❑ Observations of classrooms (12 instructional classrooms and facilities)
- ❑ Review of documents (i.e. School Committee policies, school handbooks, Special Education Manual)

# COORDINATED PROGRAM REVIEW PROCESS

- Exit meeting
- Draft Report
- Final Report
  - Ratings (Commendable, Implemented, Implementation in Progress, Partially Implemented, Not Implemented, Not Applicable)
  - Findings
  - Corrective Action Plan

# SPECIAL EDUCATION (SE)

**Special Education was assessed on 60 criteria.**

- ❑ Federal Individuals with Disabilities Education Act (IDEA-2004)**
- ❑ Massachusetts Board of Education's Special Education regulations (603 CMR 28.00)**

# SPECIAL EDUCATION

The MPS Special Education Program was reviewed in areas including:

- ❑ Special education evaluations (initial and re-evaluations)
- ❑ IEP team composition and components of the IEP
- ❑ Timelines
- ❑ Transition services
- ❑ Placement and continuum of services
- ❑ Assistive technology
- ❑ Behavioral interventions

# SPECIAL EDUCATION FINDINGS

**The Coordinated Program Review (CPR) findings are as follows:**

- The Milton Public School District has implemented all sixty indicators in the area of special education**



# CIVIL RIGHTS (CR)

**In the area of Civil Rights, 28 criteria were reviewed.**

- ❑ Title VI of Civil Rights Act of 1964**
- ❑ Equal Educational Opportunities Act of 1974**
- ❑ Title IX of the Education Amendments of 1972**
- ❑ Section 504 of the Rehabilitation Act of 1973**
- ❑ Americans with Disabilities Act of 1990**

# CIVIL RIGHTS (CR)

**Civil Rights criteria were also assessed on selected requirements from the following:**

- ❑ Massachusetts Board of Education's Physical Restraint regulations (603 CMR 46.00)**
- ❑ Massachusetts Board of Education's Student Learning Time (603 CMR 27.00)**
- ❑ Other requirements under state and federal laws**

# CIVIL RIGHTS FINDINGS

**The Coordinated Program Review (CPR) findings are as follows:**

- ❑ The District has implemented 23 of 28 requirements**
- ❑ 5 criteria were partially implemented**

# CIVIL RIGHTS FINDINGS

- Policy regarding access to a full range of education programs should include homelessness as a protected category
- Announcements of events should be translated into the major languages spoken by residents with Limited English skills
- Non-discrimination policy statement should consistently include all protected categories
- Notice for students 16 and over leaving school should include information about the opportunity to extend the date of the exit interview
- Employment practices should include updated non-discrimination policy

# CIVIL RIGHTS CORRECTIVE ACTION PLAN

- Include homelessness as a protected category in district policies
- Implement a plan to have important information and documents translated into the major languages spoken by parents/guardians with limited English
- Consistently publish a non-discrimination policy statement including all protected categories--specifically gender identity-- in written materials and other media
- Revise the notice for students 16 and over leaving school without a diploma
- Employment practices should include communications that have an updated non-discrimination policy as noted above

# ENGLISH LEARNER EDUCATION (ELE)

The area of English Language Education (ELE) was assessed based on 15 criteria.

- ❑ State laws that govern the provision of education to limited English proficient students (M.G.L. c 71A) and (603 CMR 14:00) (selected requirements)
- ❑ No Child Left Behind Act of 2001
- ❑ Title VI of the Civil Rights Act of 1964

# ENGLISH LEARNER EDUCATION FINDINGS

**The District has implemented 15 indicators in the area of ELE.**

- 2 indicators were partially implemented**
- 1 indicator was not implemented**

# ENGLISH LEARNER EDUCATION FINDINGS

- ❑ The district should assess the English proficiency of 100% of English learners**
- ❑ Increase the amount of ESL instruction to ensure that English learners make adequate progress**
  - Determine levels of instruction with consistency**
  - Review the curriculum program for effectiveness**
  - Implement the curriculum with fidelity and make necessary revisions to improve student outcomes**



# ENGLISH LEARNER EDUCATION FINDINGS

- ❑ The district should conduct periodic evaluations of the effectiveness of the ELE program in developing students' English language skills and increasing their ability to participate meaningfully in the educational program**

# ENGLISH LEARNER EDUCATION CORRECTIVE ACTION PLAN

- ❑ Goal of 100% participation assessing English proficiency of all ELE students using ACCESS for ELLs
- ❑ Increased staffing to ensure all English Learner (EL) students receive recommended daily service guidelines
- ❑ Greater documentation of curriculum and links to overall MPS curriculum
- ❑ Bi-annual formal evaluations of the ELE Program

# TIMELINE FOR CORRECTIVE ACTION

- ❑ The District has 20 days from the final report date to develop a Corrective Action Plan (CAP)
- ❑ The CAP is due on May 11th and will require final approval from the Department of Elementary and Secondary Education
- ❑ The Milton Public Schools has one year, until April 13, 2018, to make the changes as approved in the CAP