

## Finance Subcommittee Meeting Minutes

December 6, 2016

### Minutes

Present: Leroy Walker, Dr. Elaine Craghead, Margaret Eberhardt, Mary Gormley, Dr. Glenn Pavlicek, Janet Sheehan, Margaret Gibbons and Pam Dorsey

Meeting called to order at 7:19am

#### **FY18 Fee Proposal**

**Community Schools**-Ms. Dorsey discussed the fee proposal for Community Schools and compared Milton's fees to other towns in the geographic area. Mr. Walker asked about the average balance in the reserve fund and wondered if a case can be made to parents regarding increasing fees. Ms. Dorsey replied that she is concerned that they may need to hire nurses for the program. She stated that would be a considerable increase in staffing. She also mentioned that at one school there are increasing security needs. Enrollment in Community Schools is not guaranteed from year to year. Currently there are over 900 students enrolled. Mr. Walker requested some historical information from Assistant Superintendent Pavlicek.

**Driver's Education**-No increase in fees is being recommended at this time. Enrollment is such now that they can maintain the program without an increase.

Discussion followed by Subcommittee members regarding an emergency reserve fund being needed. The Subcommittee discussed possible health or special education needs and asked if there are First Aid/CPR Certified people in both programs.

**Milton Summer Enrichment**-Currently 4 courses are \$700; family cap of \$1,200. They would like to increase the family cap to \$1,400 and not change individual course fees.

#### **Warrant Committee Presentation**

The Subcommittee discussed the format of the budget presentation and suggested giving context as to what we looked at to maintain level service. FY16 5 year town-side plan, contract obligations, mandates. Based on 5 year plan, we made assumptions about costs. Assistant Superintendent Pavlicek presented a summary. Both Assistant Superintendent Pavlicek and Mr. Walker think that level service language should be used.

Assistant Superintendent Pavlicek presented budget differences between FY17 and FY18 and answered questions about sick leave buy back. Superintendent Gormley noted that the Special Education Director has presented to the Warrant Committee in the past when there are new members. Assistant Superintendent Pavlicek explained the increase in cost of special education aides. The increase is on target. New co-taught teachers are needed. These positions are separate from the contingent budget proposal. It was suggested that a slide be added regarding the services provided in the district to keep children in the district.

The Subcommittee also discussed whether the Adjustment Counselor is a mandated position. Assistant Superintendent Pavlicek continued through the presentation. Some minor revisions were made to the format and language of the presentation.

The Subcommittee also discussed how the non-contingent budget should be framed with an introductory slide. The current slide is good but we need more explanation.

Assistant Superintendent Pavlicek will have the budget books prepared and delivered to the Warrant Committee members by Monday, December 12<sup>th</sup>.

Motion was made to adjourn.

Meeting adjourned at 8:30am