

To All Incoming Kindergarten Families:

If you are interested in registering for bus transportation to and/or from school for the 2017-2018 school year, the registration period starts on May 1st. The bus routes are planned during the school year with the Kindergarten students locations mapped, so it is imperative that you register as early as possible after you receive your school assignment.

**The registration process is as follows:**

Write an email to [bus@miltonps.org](mailto:bus@miltonps.org). In the body of the email, please indicate the following information:

*Student Name*  
*Student Grade (Kindergarten)*  
*Student Home Address*  
*Student School*

*All Kindergarten students that live outside of 2.0 miles from their school and all students that qualify for free or reduced lunch are entitled to FREE transportation. No further step is needed if you meet EITHER of these criteria.*

**IF YOU LIVE WITHIN 2.0 MILES OF YOUR CHILD'S SCHOOL:**

*Log on to UNIBANK, the school's payment website (found via [miltonps.org](http://miltonps.org)). The fee for riding the bus is \$375, which needs to be paid before your child's bus pass will be mailed out. You can email your payment confirmation number to [bus@miltonps.org](mailto:bus@miltonps.org) after it has been paid.*

You will receive a message letting you know that your information has been received. If there is an issue with your registration from that point forward, you will receive an email or phone call from the MPS Transportation Department at some point. If you do not receive an additional email or phone call, that means there are no issues with your registration and your child will be set to ride the bus at the beginning of the 2017-2018 school year.

In early August, you will receive a bus pass in your mail. This pass will have all the rules that your child will need to follow, as well as the location of the bus stop and the bus number they will be riding on for the school year. If you do not receive a bus pass by August 15th, or there is an issue with the pass when you receive it, it is imperative that you contact [bus@miltonps.org](mailto:bus@miltonps.org) at that time to ensure that your child will be ready for the first day of school.

If you have any further questions, please do not hesitate to contact me at the email address listed below.

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