

MILTON PUBLIC SCHOOLS
MILTON, MASSACHUSETTS

EMPLOYEE IDENTIFICATION FORM



Last Name

First Name

Middle Name

FOR OFFICE USE ONLY

Teacher (Unit A) Department Head (Unit B) Lunch/Recess Aide (Unit C)

Paraprofessional (Unit D) Substitute Teacher Clerical

Other _____

FOR OFFICE USE ONLY

SCHOOL

ASSIGNMENT

DATE OF HIRE

FTE

SALARY LEVEL

John P. Phelan
Assistant Superintendent for Curriculum & Personnel
Milton Public Schools
25 Gile Rd
Milton, MA 02186

www.miltonps.org

The Milton Public School System is committed to diversity.
We are an Affirmative Action/Equal Opportunity Employer.

EMPLOYEE INFORMATION

Last Name	First Name	Middle Name
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Street Address	City/State/Zip
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Home Phone #	Cell Phone #	Email Address
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Date of Birth	Social Security #
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MA Education License # (If Applicable)

EDUCATIONAL BACKGROUND

College or University	Degree Received/Major	Date of Graduation
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College or University	Degree Received/Major	Date of Graduation
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College or University	Degree Received/Major	Date of Graduation
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RELATED WORK EXPERIENCE

School or Company	Position Held	Dates Employed
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School or Company	Position Held	Dates Employed
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School or Company	Position Held	Dates Employed
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OTHER WORK EXPERIENCE

Company	Position Held	Dates Employed
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Company	Position Held	Dates Employed
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RACE/ETHNICITY INFORMATION

In order to comply with federal reporting requirements, every school district in Massachusetts is required to report to the Massachusetts Department of Education employee data by race and ethnicity categories on an annual basis. The MA Department of Education does not report individual data to the federal government, but does report the total number of educational staff in various categories in each school.

The federal government recently changed the reporting categories for race and ethnicity and all staff members are being asked to update their information. With the new reporting categories, individuals can identify themselves by ethnic group (either Hispanic/Latino or not Hispanic/Latino) **and** by *one or more* racial groups (American Indian/Alaska Native, Asian, Black/African-American, Native Hawaiian/Other Pacific Islander, White).

For more information about the race and ethnicity data reporting categories, please see:
http://www.doe.mass.edu/infoservices/data/guides/race_faq.html.

The following questions are optional. Please answer BOTH questions 1 and 2.

1. Are you Hispanic or Latino? (*choose only one*)

- No, not Hispanic or Latino
- Yes, Hispanic or Latino (A person of Cuban, Mexican, Puerto Rican, Cuban, South or Central American, or other Spanish culture or origin, regardless of race.)

2. What is your race? (*choose one or more*)

- American Indian or Alaska Native
- Asian
- Black or African American
- Native Hawaiian or Other Pacific Islander
- White

The Milton Public School System is committed to diversity and expects that a prospective employer of a Milton Public Schools student will be an Affirmative Action/Equal Opportunity Employer.

Signature

Date

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MILTON PUBLIC SCHOOLS

Core Values

High Academic Achievement for all Students

Excellence in the Classroom

Collaborative Relationships and Communication

Respect for Human Differences

Risk-Taking and Innovation for Education

Mission Statement

The mission of the Milton Public Schools is to educate, challenge, and empower all students to be productive, caring, and contributing members of society.

Vision Statement

The Milton Public School System is a dynamic community that challenges all students to thrive and achieve. Our schools provide a well-funded teaching and learning environment in state-of-the-art facilities. In partnership with the community, we equip our students with the skills and knowledge necessary to adapt and contribute to a changing world.

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