

**MILTON PUBLIC SCHOOLS  
MILTON, MASSACHUSETTS**

**\*You must be residing in Milton, MA at the time of registration.**

**Student name and address:**

**Residency & Re-establishing Residency Documentation Checklist**

**Documents required from all 3 columns below. Please follow instructions accordingly.**

Complete <input type="checkbox"/>	Complete <input type="checkbox"/>	Complete <input type="checkbox"/>
<b>Group A Requirement</b> Provide 3 documents from one of the <u>boxes</u> below.	<b>Group B Requirement</b> Provide 2 documents from the <u>column</u> below.	<b>Group C Requirement</b> Provide 2 documents from the <u>column</u> below.
<i>Homeowners Only</i>		
<input type="checkbox"/> Copy of Deed <input type="checkbox"/> Most recent mortgage payment <input type="checkbox"/> Signed Affidavit of Residency <p style="text-align: center;"><b>OR</b></p> <input type="checkbox"/> Property tax bill <input type="checkbox"/> Most recent tax bill payment <input type="checkbox"/> Signed Affidavit of Residency <p style="text-align: center;"><b>OR</b></p> <input type="checkbox"/> Copy of Settlement Statement <input type="checkbox"/> Most recent mortgage payment <input type="checkbox"/> Signed Affidavit of Residency	<input type="checkbox"/> Cable/Satellite TV bill <i>dated within the past 60 days</i>  <input type="checkbox"/> Electric bill <i>dated within the past 60 days</i>  <input type="checkbox"/> Gas bill <i>dated within the past 60 days</i>  <input type="checkbox"/> Oil bill <i>dated within the past 60 days</i>	<input type="checkbox"/> Valid government-issued photo with current address  <input type="checkbox"/> W-2 form that shows the current address <i>Dated within the past year</i>  <input type="checkbox"/> Payroll stub that shows the current address <i>Dated within the past 60 days</i>  <input type="checkbox"/> Bank statement that shows the current address <i>Dated within the past 60 days</i>
<i>Renters Only</i> Provide 3 documents from one of the <u>boxes</u> below.		
<input type="checkbox"/> Copy of your up-to-date lease signed and dated by both landlord and tenant  <input type="checkbox"/> Signed and <b>Notarized</b> Landlord Living Agreement <input type="checkbox"/> Signed Affidavit of Residency <p style="text-align: center;"><b>OR</b></p> <input type="checkbox"/> Most Recent Rent Payment (cancelled check)  <input type="checkbox"/> Signed and <b>Notarized</b> Landlord living agreement  <input type="checkbox"/> Signed Affidavit of Residency		<input type="checkbox"/> Excise Tax Bill that shows the current address.  <hr style="width: 100%;"/> <input type="checkbox"/> Homeowners or Renters Insurance policy that shows the current address.
		<b>PLEASE RETURN DOCUMENTS TO:</b>  <b>Residency Office</b>  <b>DOCUMENTS DUE:</b> <hr style="width: 100%;"/>

**MILTON PUBLIC SCHOOLS  
MILTON, MASSACHUSETTS  
Affidavit of Residency**

I/we, the parent(s) or legal guardian(s) of

\_\_\_\_\_, hereby certify as follows:

(Print student's full name)

1. I/we wish to enroll the above named student in the Milton Public Schools. I/we understand that pursuant to Massachusetts law and Milton School Committee Policy, students who do not actually reside in the Town of Milton may not attend the Milton Public Schools.
2. I/we acknowledge that I am/we are required to notify the above student's school, in writing, of any change in said student's address within five (5) calendar days of such change of address.
3. I/we understand that, absent other information to the contrary, this affidavit will be relied upon by the Milton Public Schools for the purpose of determining the above student's eligibility to attend the Milton Public Schools on the basis of residency. If said student is enrolled in the Milton Public Schools upon the information contained this affidavit and it is subsequently determined that the student does not actually reside in Milton, I/we understand that the student's enrollment in the Milton Public Schools will be promptly terminated and I/we will be jointly and severally liable to the Milton Public Schools for the student's tuition for the full academic year(s).
4. I/we further certify that I am/we are the parent(s) or legal guardian(s) of the above student. **(If signing as a responsible adult, you will be required to complete the Responsible Adult's Affidavit provided by the Milton Public Schools)**
5. I/we understand that the Milton Public School system reserves the right to investigate a prospective or current student's residency at any time. This investigation may include resubmission of documents and/or a home visit by a school or police official.
6. I/we understand that if I am unable to supply the requested residency documents I/we will be placed in a "Unique/Referral" status and will be subject to alternative documentation, investigation via home visit, and potentially a one on one meeting with the Assistant Superintendent.
7. Chapter 76, Section 5 of the Massachusetts General Laws provides:  
"Every person shall have a right to attend the public schools of the town where he actually resides, subject to the following section. No school committee is required to enroll a person who does not actually reside in the town unless said enrollment is authorized by law or by the school committee. Any person who violates or assists in the violation of this provision may be required to remit full restitution to the town of the improperly-attended public schools. No person shall be excluded from or discriminated against in admission to a public school of any town, or in obtaining the advantages, privileges and courses of study of such public school on account of race, color, sex religion, national origin or sexual orientation."

Signed under the pains and penalties of perjury on this \_\_\_\_\_ day of

\_\_\_\_\_, 20\_\_\_\_\_:

\_\_\_\_\_  
Parent/Guardian #1

\_\_\_\_\_  
Parent/Guardian #2

**MILTON PUBLIC SCHOOLS  
MILTON, MASSACHUSETTS**

**REGISTRATION/LANDLORD LIVING AGREEMENT**

To: The Milton Public Schools

Landlord Name: \_\_\_\_\_

Landlord Address: \_\_\_\_\_

Landlord Phone #: \_\_\_\_\_

I hereby certify and swear under oath that I am the legal owner/renter of the property at:

\_\_\_\_\_.

I also certify and swear that (name of parents/guardians): \_\_\_\_\_

\_\_\_\_\_ and their children (list all)

(names): \_\_\_\_\_

are my tenants and live at the above address.

**I agree that if the Milton Public Schools investigate and find these statements to be false, that I may be responsible for repayment of any tuition or educational costs due the Milton Public Schools for the education of the above referenced children.**

**I agree that if the tenants listed above move out of the dwelling listed above, that I will notify the Milton Public Schools of this change of residence. Signed under the pains and penalties of perjury:**

\_\_\_\_\_  
(Owner Signature)

\_\_\_\_\_  
(Renter Signature)

\_\_\_\_\_  
(Print owner's name)

\_\_\_\_\_  
(Print renter's name)

\_\_\_\_\_  
(Date)

Notary Public  
stamp/signature

