

**Milton School Committee
(at Finance Subcommittee Meeting)
September 9, 2011
Superintendent's Conference Room
7:00AM**

Minutes

Call to order –7:06 AM

Attendees: Mary Gormley, John Phelan, Matt Gillis, Mary Kelly, Glenn Pavlicek, Denis Keohane, Leroy Walker, Margaret Gibbons.

Agenda

1. FY11 4th Quarter Summary Report (see attached)
 - a. Mr. Gillis presented the FY11 4th Quarter Summary Report
 - b. Revolving fund accounts expended the amount of funds taken in during the fiscal year.
 - c. State and Federal grants were supported by Federal Stimulus funds last year and were spent on salaries per the grant's definition.
 - d. Operating budgeting expenditures compared to budget data were reviewed.
 - e. Instructional Services line in the budget was adjusted to reflect our special education and regular education teacher reorganization.
 - f. The substitute's line was over spent due to the inordinate amount of maternity leaves.
 - g. The line items that were over spent and under spent were outlined as to how they balanced off in the end of the year budget.
 - h. The process of how the administration balances the different components of the budget is a discussion item for the Sub Finance Committee this year.
 - i. The athletics line is made up of budgeted funds and the revolving funds.
 - j. Special education line includes instructional services, transportation, contracted services and more into this \$8 million category.
 - k. There was a "credit" provided by the special education vendor per a deal struck with the "collaborative" towns with who we share this service.
 - l. This fiscal year the administration has rebid the special education transportation contract for FY12.
2. End of the Year Report
 - a. The report will be presented to the Sub Finance Committee. Mr. Gillis will ask the state for an extension.
3. Integrated Payroll System Proposal
 - a. A meeting has been scheduled with Amy Dexter (Town Hall) to begin the conversation on this initiative.
 - b. What changes of functions and tasks are with the new system is an issue for discussion.
 - c. Matt Gillis will make a proposal (talking point sheet) that outlines the issues involved in this initiative.
4. Contingencies for \$75,000 Off Site Solar Panels
5. Full Day Kindergarten Enrollment / Enrollment Chart
6. Edited Copies of Unit C and D Contracts
7. Edited Finance Subcommittee Meeting Calendar

Sub Finance Committee Minutes

8. Transportation
 - a. The bus service for this year has been a major concern. There was a meeting with the bus company on Thursday September 8, 2011 to discuss remedies. One solution may be to add one to two buses to the fleet. The administration will present more details at the Sub Finance Committee meeting on Monday, September 12, 2011.
9. Committee voted to adjourn and enter Executive Session.

Vote to adjourn meeting, 4-0

*Executive Session minutes separate document