

Respect

Achievement

Citizenship

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Dear Parents/Guardians,

Over the past year, Milton High School Staff has worked tremendously hard to revamp its online presence. At the beginning of the 2017-18 school year, we began using the PlusPortal system for class webpages, online grading, and teacher, student and parent communication. **On November 27, 2017, MHS will begin using PlusPortal accounts to provide students and families with live grades.**

The goal of the Milton High School's live grades is to create an open line of communication between teachers, students and families to more easily work as a team in supporting each student's learning. The ability to view grades through your PlusPortal account provides families more information about what occurs in the classroom, helping them become better equipped to support their student's strengths and areas of growth.

Live grades through your PlusPortal account will allow you and your student to monitor progress on assignments throughout the remainder of the school year, and view students' current average to date. As a result of this new offering, progress reports will no longer be emailed home, and report cards will be posted in the PlusPortal at the end of each term.

In order to adequately inform students and families of student progress and to allow for the proper follow-up, guidelines have been established for teachers' posting of grades into the Portal. Once posted, these grades will be visible to students and their families.

COMMON EXPECTATIONS & ADMINISTRATIVE GUIDELINES FOR LIVE GRADES

Teachers will post grades for each graded assignment within two weeks of its being submitted or administered in class. It is understood that certain assignments (e.g. research papers, cumulative assignments, essays, reports, and projects, etc.) may take longer to post. Teachers will communicate the timeline for posting grades for these assignments.

Students and their families should refer to the teacher's grading policy for each individual course to understand the types of assessments required for that class and guidelines for grading, including the weights of assessment categories (e.g. homework, participation, tests, quizzes, projects, etc.).

Please keep in mind grades are not final until the end of the term when report cards are posted for the term.

The Milton Public School system does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, gender identity, transgender status, gender transitioning, age, national origin (ancestry), disability, pregnancy/parenting status, marital status, sexual orientation, homelessness, or military status, in any of its programs, activities or operations. These include, but are not limited to, admissions, equal access to programs and activities, hiring and firing of staff, provision of and access to programs and services, as well as selection of volunteers, vendors and employers recruiting at the Milton Public Schools. We are committed to providing an inclusive and welcoming environment for all members of our staff, students, volunteers, subcontractors, and vendors. The following person has been designated to handle inquiries regarding the non-discrimination policies: Asst. Superintendent for Curriculum & Human Resources, 617-696-4812

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In addition to providing families with the real-time information about progress on each graded assignment, we expect live grades will provide students the opportunity to self-advocate and take responsibility for their own academic success. Please encourage your student to speak with their teachers regarding missing assignments and/or low scores prior to reaching out on their behalf. Teaching self-advocacy and responsibility are in line with Milton High School's mission to ensure all students are college and career ready.

We thank you in advance for your patience as we learn together and create greater opportunities for open, honest and timely communication between our MHS families, students and teachers.

Sincerely,

James F. Jette
Principal

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