

Milton Public Schools

Program Review Report - Special Education

Framework of Program Review

The program review followed an improvement-based review model in which the primary goal was for the reviewers to assist MPS in outlining best practices and potential improvement in identifying answers to the following questions:

1. How are resources, such as staffing, curriculum, and programming aligned to meet the needs of students with disabilities?
2. What are the roles and responsibilities of special education and general education staff who support students with disabilities?
3. How is staff allocation determined and recognized within the special education department to support student achievement of IEP goals and objectives?
4. How is communication with parents, students, and staff regarding special education protocols, procedures, and student IEPs?

Components of the analysis

A review of district documents relating to the focus of the review

- A review of statewide reporting
- Classroom observations
- Interviews from a sample of educators and administrators
- Survey to staff and community members
- Literature that supports the focus of the review

Recommendations

- **Communication**
 - District-Schools-Parents
 - Database of programs for staff and administrators
- **Professional Development**
 - General Education & Special Education w/ Educational Assistants
 - Inclusion/inclusive practices
- **Systemic Approaches**
 - Development of Entrance/Exit Criteria & Program Descriptions
 - Annual Training
 - Develop Comprehensive Special Education Strategic Plan
 - Programming - Co-teaching, French Immersion
 - Staffing Caseloads

Next Steps

- Shared with Leadership Team
- Share report presentation with Milton Special Education Parent Advisory Council (SEPAC) and Milton Educators Association (MEA)
- Work with new Director of Pupil Personnel and Assistant Director of Special Education to form special education review committee to review findings and work to implement recommendations
- New Director of Pupil Personnel and Assistant Director of Special Education will work with program review consultant(s) throughout the 2023-2024 school year.
- Work with MEA during joint labor management meetings regarding caseloads and workloads.