



PUBLIC SCHOOLS

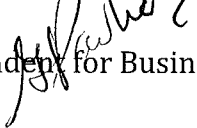
MILTON, MASSACHUSETTS 02186

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To: Milton School Committee
From: Glenn Pavlicek, Assistant Superintendent for Business Affairs
Subject: Second Quarter FY 19 Report
Date: January 10, 2019



Attached please find the second quarter report for FY 19. Please note the following with respect to the All Funds Budget Summary:

1. As of this report, nine teacher payrolls have been paid. These salary lines should reflect approximately 65% remaining in the All Funds report, which they do. Similarly, Instructional Aides have had nine paychecks out of 21, with 57% expected to remain. For twelve month employees (administration, custodians, etc.), salary lines should reflect 50% remaining. All of these salary lines are on target.
2. In the Policy and Administration category, the Legal line is over budget due to an expensive Special Education litigation and settlement this summer.
3. The classroom materials lines in the Instruction category (texts, equipment, supplies, services, technology, software, etc) are spent heavily at the beginning of the academic year, so the relatively low remaining balances in those lines is not unexpected. Recall also that this is the first year where many of our technology purchases are now charged to the Instruction category. At the beginning of the year, we had to estimate how those costs would be distributed. When we have one year of actual expenditures, we will be able to estimate this more closely. As a result, some technology lines may be over budget while others end up under budget.
4. Out of district Special Education costs and Special Education transportation costs have been estimated for the year and are encumbered. These estimates will move up and down as the year progresses. Similarly, we have encumbered anticipated Special Education contractual costs for the year in the Curriculum Director non-salary line. Currently, the Special Education Transportation and Contracted Services lines are slightly over budget but the encumbrances were conservative so, while these lines bear watching, there is no concern yet. The Out of District Tuitions estimates are running very high however so this will need to be watched and refined as the year progresses.
5. We have also set aside anticipated costs for Custodial and Maintenance non-salary contracts and purchases. Most of these are in the form of "not to exceed" purchase orders. Exact costs will be monitored as the year progresses.

25 Gile Road, Milton, Massachusetts 02186

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Grants Awarded this Quarter

- Special Education Early Childhood Grant -- \$26,023
- Student Support and Academic Enrichment Grant -- \$9,436
- Safe and Supportive Schools Grant -- \$7,500
- WPI/DESE MA Ambassadors Program --\$4,700

Milton Foundation for Education

- Fine and Applied Arts Grants -- \$60,831.87

Feel free to contact me with any questions.

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