

## COLLICOT/CUNNINGHAM Early School Arrival Programs (ESAP) – 2018/2019

### Online REGISTRATION Begins July 1<sup>st</sup>

This program operates in the Collicot/Cunningham cafeteria and gyms. It is open from 7:00am until the start of school, so if your family's day starts earlier than Milton Public Schools your children can join ESAP for an early start to their school day. ESAP is an affordable option for parents and a valuable transition to the school day for students. **ESAP begins the first day of school, August 29<sup>th</sup>.**

### ESAP USE

ESAP is designed for regular, scheduled use on a yearly or monthly basis. It is also available on a drop-in basis on unscheduled days for anyone wishing to use it any day; however the daily rate per student is higher.

1. If you know which days of the week you will use ESAP, you can register online in July\*
2. If your schedule is not yet confirmed, you can wait to register on site once school begins. You can register any morning; but allow yourself extra time to fill out the form.
3. You can always use ESAP on a drop-in basis if your schedule varies, but it is cheaper to register with a set schedule.
4. Unless a student is scheduled for a given morning at the beginning of the month, s/he is considered Drop-In.
5. Parents MUST escort their children into the ESAP program; they cannot be dropped off outside of the building.
6. Drop-In Cost is \$8.00 per child and must be paid that day at drop-in.

*ESAP is an optional program; participation is dependent upon students conforming to behavior expectations and parents making tuition payments in a timely manner.*

**Flexibility** You can use ESAP one or all days per week. We require that if you do not schedule all 5 days per week, you let the ESAP Supervisor know at the beginning of the month which days that month you will be using ESAP. As stated above, you can always use ESAP on a drop-in basis for \$8 on unscheduled days.

### Monthly Payments\*

One due at registration (June payment)  
Remainder due Sep 1-May 1

<u># days/wk</u>	<u>1 Student</u>	<u>Family Rate</u>
1	\$15	\$22
2	\$29	\$44
3	\$45	\$68
4	\$60	\$90
5	\$72	\$108

**Tuition** is computed on a yearly basis, not a daily or monthly basis. For ease of payment, yearly tuition may be paid in full at registration or in 10 payments. Parents choosing to make 10 payments will pay the same each month; however payments do not represent a given month, but rather 1/10 of the yearly total.

Complete Payment at Registration = **2.5% discount** if paid in full **by July 31<sup>st</sup>** (sorry, no refunds/credits)

Monthly Payments: One monthly payment is due with registration (June's payment), remaining monthly payments due September 1 – May 1

### **\*ONE SIMPLE WAY TO REGISTER:**

**ONLINE** go to the [www.miltonps.org](http://www.miltonps.org) webpage  
click on the UniBank icon **by August 24<sup>th</sup>**  
click on Early School Arrival, follow the instructions  
enter the days of the week you will be using ESAP in "Comments" box.

### **ONE SIMPLE WAY TO PAY:**

On the UniBank website, use the routing numbers from one of your checks to pay electronically – no extra fees, no stamps to buy, no lost checks. Registration is complete and will be processed once UniBank confirms payment of either:

The total yearly yearly tuition (deduct 2.5%)  
or one month's payment (for example, \$60 if registering for 4 days/week)

*Please note that when registering for ESAP, you are reserving a spot. There are no refunds or credits for days not used, nor carry-over of days not used from week to week or month to month.*

To confirm payment/registration, contact Registrar AnnMarie at [adorsey@miltonps.org](mailto:adorsey@miltonps.org)

*You can also wait until school opens and register onsite at ESAP, but allow extra time.*