



PUBLIC SCHOOLS

MILTON, MASSACHUSETTS 02186

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To: Milton School Committee
From: Amy Dexter, Assistant Superintendent for Business Affairs
Subject: Second Quarter FY 21 Report
Date: January 29, 2021

Attached please find the second quarter report for FY 21. Please note the following with respect to the All Funds Budget Summary:

1. As of December 31, only nine teacher payrolls have been paid. These salary lines should reflect approximately 65% remaining in the All Funds report, which they do. Similarly, Instructional Aides have had nine paychecks out of 21, with 57% expected to remain. Again, these are on target.
2. For twelve month employees (administration, custodians, etc.), salary lines should reflect 50% remaining, which they do.
3. The classroom materials lines in the Instruction category (texts, equipment, supplies, services, technology, software, etc) are spent heavily at the beginning of the academic year, so the relatively low remaining balances in those lines is not unexpected. It is not surprising that more of these funds have been spent from the "Instructional Software" line item than is typical.
4. Out of district Special Education costs and Special Education transportation costs have been estimated for the year and are encumbered. These estimates will move up and down as the year progresses. Similarly, we have encumbered anticipated Special Education contractual costs for the year in the Curriculum Director non-salary line. Our Circuit Breaker allotment has not yet been certified due to the lack of a state budget. The budget is based on last year's reimbursement percentage but may need to be adjusted going forward.
5. The Special Education Curriculum Director salary line now includes the Assistant Director, paid out of Medicaid funds.
6. We have also set aside anticipated costs for Custodial and Maintenance non-salary contracts and purchases. Most of these are in the form of "not to exceed" purchase orders. Exact costs will be monitored as the year progresses. We use rental fees to augment our maintenance budget but, with no facility rentals currently occurring, that could cause a shortfall in that account.
7. Technology funds show as fully expended. However, now that we are receiving some of the Corona Virus Relief Funds, some of those expenditures will be transferred to those grants.

25 Gile Road, Milton, Massachusetts 02186

The Milton Public School system does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, gender identity, transgender status, gender transitioning, age, national origin (ancestry), disability, pregnancy/parenting status, marital status, sexual orientation, homelessness, or military status, in any of its programs, activities or operations. These include, but are not limited to, admissions, equal access to programs and activities, hiring and firing of staff, provision of and access to programs and services, as well as selection of volunteers, vendors and employers recruiting at the Milton Public Schools. We are committed to providing an inclusive and welcoming environment for all members of our staff, students, volunteers, subcontractors, and vendors. The following person has been designated to handle inquiries regarding the non-discrimination policies: Dr. Karen L. Spaulding, Asst. Superintendent for Curriculum & Human, 617-696-4812

8. The Corona Virus related grants (funds 102, 113 and 117 on the Grants page) are not reflected in the "Other Funds" column of the "All Funds" spreadsheet as they are non-recurring and due to expire on December 31, 2021. We will track them separately on the Grants page.

Grants Received this Quarter

- SPED Program Improvement Federal Grant - \$23,617

Most other grants have yet to be awarded.

Feel free to contact me with any questions.

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