

PROFESSIONAL IMPROVEMENT COMMITTEE (Lane Change Completion Form)

I, _____, have completed
(please print first and last name)

all coursework for the following lane: _____

Attached you will find:

1. An approved lane change form.
2. All approved coursework forms that total _____ credits
for lane _____.
3. All official transcripts for the approved courses.

I have provided original transcripts to the business office to verify my completion of the coursework required for the lane change. I have retained a copy of all forms for my records and have provided a copy for the PIC chairperson.

Signature: _____

School: _____

Date: _____