

**MILTON PUBLIC SCHOOLS
MILTON, MASSACHUSETTS**

**PROFESSIONAL DEVELOPMENT
7, 3.5, or 1.75 HOUR STRAND PROPOSAL**

Date Submitted: *Date Proposal Submitted*

Title: *Your Workshop Title Goes Here*

Presenter: *Your Name Goes Here*

Dates: **School Year Workshops**

Indicate the dates the strand will meet (workshops without dates will not be approved)

Times: *Indicate the times the strand will meet (workshops without times will not be approved)*

Location: *Where will you meet?*

Strand Description: *What are the objectives of the workshop? How does it connect to district goals and initiatives? Please provide details.*

Suggested Participants: *Who should participate?*

Maximum Enrollment: *What is your enrollment limit?*

Administrator Sponsor: *You need to share this proposal with an administrator (principal, asst. principal, department head, or coordinator) before submitting. Name the sponsoring administrator here:*

Please email this proposal to Laurie Dunn at Ldunn@miltonps.org by Friday, October 31st.

Thank you!