

**MILTON PUBLIC SCHOOLS
MILTON, MASSACHUSETTS**

DIRECTOR OF DIVERSITY, EQUITY & INCLUSION

SEARCH TIMELINE

March 3, 2022 -Search Committee Meeting #1

6:30pm-8:30pm

Supt.'s Conference Room

- Anti-Bias and Confidentiality in the Hiring Process
- Receive Applications
- Develop Candidate Criteria
- Determine Interview Questions

March 21, 2022–Search Committee Meeting #2

5:30pm-7:30pm

Supt.'s Conference Room

- Select Semi-finalists
- Schedule Semi-finalist interviews
- Finalize Interview Questions

March 28, 2022-Search Committee Meeting #3/Semi-finalist Interviews

5:30pm-7:30pm

Supt.'s Conference Room

- Conduct interviews
- Select Finalists

March 30, 2022–Search Committee Meeting #4/Semi-finalist Interviews

5:30pm-7:30pm

Supt.'s Conference Room

- Conduct interviews
- Select Finalists

Second Committee Formed for Finalist Interviews: Committee will include Superintendent Jette, Assistant Superintendent Janet Sheehan, Assistant Superintendent Amy Dexter, Principal Representative, School Committee Representatives, Administrator of Pupil Personnel Services

A tentative date for the first meeting of the second committee could be April 7 followed by Public Interviews on April 11 or 14

Start Date in Position – Negotiable but no later than July 1, 2022