ELLEN LOHAN Elementary Science Coordinator MSE Director mse@miltonps.org



January 2019

Good Afternoon,

Believe it or not, it is time to start planning Milton Summer Enrichment (MSE) 2019! Bernadette Butler has stepped down from her role with MSE and we thank her for her outstanding work the last three years, she will surely be missed! We are excited to welcome Ellen Lohan who currently serves as the district Elementary Science Coordinator and has been a teacher in the MSE program for many years. As in the past, we can be contacted via email at <u>mse@miltonps.org</u>. We are fortunate to have Billy Donovan (<u>bdonovan@miltonps.org</u>) on our team as well, who will be continuing his role of coordinating middle and high school courses.

**MSE Courses:** Recruitment for teachers interested in implementing engaging and fun courses is underway! We look forward to offering wide range of courses that are appropriate for various grade levels and interests. In early April, families will be sent the "At a Glance" document, which contains a listing of courses available for each grade level during each hour. Families have found this helpful when planning potential course selections for children. Before official registration begins, you will receive the official MSE Brochure, which contains course descriptions and very important information pertaining to the program. In early May, online registration for MSE 2019 will begin. Please see below for important *tentative dates* (keep in mind these dates are subject to change slightly, but you will be updated if dates change).

**Registration:** Online registration will begin early May and remain open for one month. *Please note that all courses are filled on a first come, first serve basis.* As courses fill, they will be removed from the drop down menus and will no longer be available to you, regardless of if you register online or in person. We have strict caps on our classes to ensure that each course is manageable and safe for our teachers and our children, and appreciate the community's support to ensure the program is the best it can possibly be for all involved.

This year, during the month of June, we will once again have mandatory "Schedule Pick-Up" times during which parents/guardians must come to collect their child's MSE schedule lanyard and troubleshoot any questions/concerns regarding schedules. There will be mandatory "Schedule Pick-Up times" at Milton High School and at a variety of times (before school, after school, evening) to ensure all families have the opportunity to collect their schedule(s) prior to the first day of MSE. It is our hope that this will ensure a smooth start to the program on July 8 when the children arrive!

## Tentative Dates to note:

April 4th: "At a Glance" document is sent out for course planning purposes

**April 12th:** MSE Brochure document is sent out

**April 12th-May 1st:** Pre-Registration - you will be able to enter student/family contact information, view courses offered but not register (until 12pm on May 2nd)

May 2nd: 12pm Registration Opens

June 1st: 9-12 pm Student Schedule Pick-up in Milton High School main lobby June 3rd: 3-7pm Student Schedule Pick-up in Milton High School main lobby June 12th: 5-7pm Student Schedule Pick-up in Milton High School main lobby June 12th: 5-7pm Medication Drop Off - Milton High School main lobby July 8 – August 2: MSE 2019!

**MSE 2019 Logistics:** MSE will be held at Milton High School and will run Monday - Friday, 8:00-12:00 from July 8 – August 2, 2019.

 1 Course = \$185
 3 Courses = \$535

 2 Courses = \$360
 4 Courses = \$640

 Family Max = \$1,500
 Pre–K = \$660

Non-Resident MSE Tuition: \$300 per course hour per student Make-Up Courses for High School Credit \$300 per 2-hour course Non-Resident for High School Credit: \$525

We are looking forward to a fantastic summer at MSE 2019! Please be on the lookout for more communications in the upcoming months, but if you have questions in the meantime, contact Cat and Ellen via email (<u>mse@miltonps.org</u>).

Sincerely,

Cat DesRoche & Ellen Lohan MSE Directors <u>mse@miltonps.org</u>

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