

**Milton School Committee Meeting Minutes**  
**September 9, 2020**

**Committee Present:** Dr. Elaine Craghead, Vice Chair, Betty White, Dr. Kevin Donahue, Ada Rosmarin, Margaret Eberhardt

**Absent:** Sheila Varela, Chair

**Staff Present:** James Jette, Superintendent of Schools; Dr. Glenn Pavlicek, Assistant Superintendent for Business

**Absent:** Dr. Karen Spaulding, Assistant Superintendent for Curriculum and Human Resources

**(Conducted pursuant to the Executive Order dated March 12, 2020 suspending certain provisions of the Open Meeting Law, Gen. L. c. 30A §20 et seq. and 940 CMR 29.01 et seq.)**

1. Call to order: 7:02pm
2. Approve September 9, 2020 Agenda  
Updated and Approved
3. Superintendent's Report
  - a. Return to School Updates
    - Thanked all of the custodians, consolidated facilities and administrators for all the hard work to open the schools, signs in place on doors and floors in all schools, furniture removed, procedures have been developed, all staff have been part of Covid-19 training.
    - Technology has been updated for all connectivity
    - Routines and cleaning schedules developed
    - Ordering of PPE
    - Water filtration systems
  - b. COVID Metrics Advisory Team
    - Plan will be discussed with the advisory team on how to plan to pivot to fully remote if needed later during the school year
    - Plan for full in place for students (hopefully)
    - Support all students in the remote and hybrid models
    - Positive feedback from faculty and staff
    - Lockdown Refreshers

- Covid-19 Training
- Security Training
- Dr. Kalise Wornum, Excellence and Equity for all Students Presentation
  - Presented to the entire staff
- Dr. Nicole Christian Brathwaite
  - Presentation to all staff about race and racism
- AJ Melanson, Technology PD
- Social and Emotional Learning Training

c. Update on Anti-Racism Initiatives

- Thanked Mary Gormley for starting the Anti-Racism Initiative and working with the people of the community
- Commitment from all Principals, department heads and schools
- Equity Audit will be going out to various vendors this week
- Anti-Racism Action Team applications have been sent out, deadline is September 23, 2020
- Director of Educational Equity Position
  - Advertised next week
  - Solid job description
  - Milton Public Schools are committed to providing equity to all students

d. Approval of Handbooks

- i. 2020-2021 MPS Staff Handbook
- ii. 2020-2021 MPS Elementary Handbook
- iii. 2020-2021 Pierce Middle School Handbook
- iv. 2020-2021 Milton High School Handbook
- v. 2020-2021 COVID Addendum to the Milton High School Handbook

Dr. Craghead made a motion to approve the 2020-2021 MPS Staff Handbook.

Second: Ms. White

Vote: 5-0-0

Chair Varela absent during the vote.

Dr. Craghead made a motion to approve the 2020-2021 MPS Elementary Handbook.

Second: Ms. White

Vote: 5-0-0

Chair Varela absent during the vote.

Dr. Craghead made a motion to approve the 2020-2021 Pierce Middle School Handbook.

Second: Ms. White  
Vote: 5-0-0  
Chair Varela absent during the vote.

Dr. Craghead made a motion to approve 2020-2021 Milton High School Handbooks.

Second: Ms. White  
Vote: 5-0-0  
Chair Varela absent during the vote.

Dr. Craghead made a motion to approve the 2020-2021 COVID Addendum to the Milton High School Handbook.

Second: Ms. White  
Vote: 5-0-0  
Chair Varela absent during the vote.

4. Chair's Report - Dr. Craghead

- Expressed deepest sympathies to Chair Varela and her family. Chair Varela's father passed away.
- a. Milton School Committee Retreat Update
  - Discussed goals for the 2020-2021 School Year
  - Goals will be ready for a vote at the next meeting
  - Discussed committee assignments
- b. 2020-2021 Draft School Committee Meeting Calendar
  - Updated and approved
- c. Director of Consolidated Facilities
  - Bill Ritchie's new contract was ratified

5. Finance Subcommittee Report - Dr. Craghead

- a. Transportation Update and Fees
  - Discussed transportation and fees
  - Voted to recommend that MPS maintain the same bus fee \$275
  - Dr. Pavlicek gave an update on transportation

Dr. Craghead made a motion to approve the Transportation Fees 2020-2021 school year.

Second: Ms. White  
Vote: 5-0-0  
Chair Varela absent during the vote.

b. Approval of Vendor Warrants

Dr. Craghead made a motion to approve the Vendor Warrant #7 dated August 20, 2020 in the amount of \$433,674.10 and Vendor Warrant #10 dated September 10, 2020 in the amount of \$541,815.59.

Second: Ms. White

Vote: 5-0-0

Chair Varela absent during the vote.

6. Strategic Planning Advisory Committee Report - Ms. Rosmarin

a. Revised Strategic Plan - Ms. Rosmarin provided a presentation with the Strategic Planning Committee

- Will meet quarterly
- Presentation available on the Milton Public School website.

7. Citizen Speak (Policy BEDH-15 Minutes)

**Dr. Elizabeth Carroll - 37 Randolph Ave**

- Thankful for all the updates and work by the committees
- Encouraged by the clear level of thought of the Strategic Plan
- Looking following the progress

**Vanessa Foster - Canton Ave**

- Director of Equity responsibilities are so important but Principals need to lead the culture shift in their schools
- Would like to push the Principals to be creative to lead their staff and schools on how to implement all of these great additions in the Strategic Plans

**Dr. Regine Jean-Charles - 70 Sumner Street**

- Thankful for the work done on the Strategic Plan
- Complete renovation of work
- Concerned about the abrupt shift of leadership, encourage all to follow through and not to let the work fall through

8. Approval of Minutes

Dr. Craghead made a motion to approve the School Committee Meeting Minutes dated August 5, 2020 and August 13, 2020.

Second: Ms. White

Vote: 5-0-0

Chair Varela was absent during the vote.

9. Next Meeting Agenda Items

Updated and approved.

10. Executive Session

Dr. Craghead moved to adjourn to go into Executive Session not to return to open session for the purpose of discussion:

- a. To discuss strategy with respect to collective bargaining or litigation with Milton Educators Association (Units A, B and D) if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the Chair so declares
- b. To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with non union personnel, specifically Interim Superintendent of Schools and Interim Milton High School Principal
- c. Approval of Minutes

Second: Ms. White

Vote: 5-0-0

Chair Varela was absent during the vote

Meeting was adjourned at 8:28pm.