

April 12, 2021

Dear Milton Families and Caregivers:

Milton Public Schools has embarked upon the process of conducting a District Quality Review with an Equity Lens in our district. We have named a third-party partner, Cambridge Education, to conduct the review. This review will inform teaching and learning and assist the district and our educators as they set goals for improvement.

[Cambridge Education](#) (CE) has developed and implemented Quality Review services in the United States since 2002. These services are developed from scientifically-based research, most notably the U.K. Office for Standards in Education (Ofsted) inspection system¹ and Her Majesty's Inspector of Schools (Scotland) *How Good is Our School* (HGIOS) Framework², and evolved with the extensive experience gained through implementation in the national and global markets.



The Quality Review consists of work with the administrative team to examine policies and practices, curriculum documents, and data such as attendance data, test scores, and other assessments. The school principals are interviewed, and the families, students, and instructional staff at the schools participate in surveys and focus groups.

There is a virtual visit component, where one or more reviewers spend time observing and conferring with staff and students. Customarily, the building principals and/or other instructional leaders accompany the reviewers as they visit classes. Class visits tend to be 15-20 minutes, although reviewers may stay for a longer or shorter amount of time. The virtual visit will also include meeting observations (e.g. grade level or department meetings), interviewing the leaders, and focus groups with students. During these virtual visits, the reviewer will take notes for later reflection and analysis. At no time will the reviewers make audio or video recordings of any part of the visits. The names of any individual adult or student observed will not be recorded or reported. We do not provide feedback to individual schools or teachers.



The Quality Review is a key component of the improvement process since it is a third party, evidence-based, objective validation of the district's work and qualities. The process will assist the Milton Public Schools in its development by identifying strengths and challenges in key areas of the district's work and strategic plan. Lastly, a report is issued that outlines how well the school is supporting learning for all students. It also provides suggestions for improvement in the areas of learning and teaching, leadership, curriculum, school culture, curriculum, and family and community engagement.

If you have any more questions and/or concerns please feel free to reach out to the Senior Director of Education Equity at sprak-martins@miltonps.org.

¹ See <http://www.ofsted.gov.uk/about-us> for more information

² See https://education.gov.scot/improvement/Documents/FRWK2_HGIOS4.pdf for more information

Participation

As a community member, you can participate in the Quality Review with an Equity Lens by providing your feedback through surveys and focus groups. The information gathered from the surveys and focus groups will help formulate a picture of the districts work, behaviors, and practices. The more responses we can get from the community we serve, the clearer the picture can become. **ALL participation is optional, anonymous and confidential!**

Parent, Guardian, and Support System Surveys

If you are interested and did not receive a link to complete the survey please click on (or copy and paste into browser) the link: <http://milton-parents-survey.cedu.io>

Focus Groups

If you would like to be included in the focus groups please email Renee before April 13th, 2021 at renee.chandonnet@mottmac.com.

ALL participation is OPTIONAL

If you do not want your child to participate in surveys, virtual observations, or focus groups with the review team, please notify **your child's principal**.

Steering Committee and Selection Task Force

We are currently searching for constituents who would like to serve on the Quality Review Steering Committee and the Selection Task Force.

Steering Committee and how to apply:

The MPS Quality Review Steering Committee is a community-based WORKING committee whose purpose is to support the MPS to work purposefully towards building sustainable equitable practices for ALL Learners. The Steering Committee will work to ensure that the process meaningfully involves diverse stakeholders and the alignment of the MPS strategic plan reflects equity, community values, mission, and priorities.

Selection Task Force and how to apply:

In order to ensure equity is baked into the process, we are also doing an all call for the Selection Task force. The Milton Public Schools Equity Department is looking for individuals who would like to be part of a team to assist in the selection of the Quality Review Steering Committee. This group will be charged with reviewing applications, interviewing, and vetting candidates for the Quality Review Steering Committee. If you are interested in serving on this selection team, please fill out [this form](#). We are looking to have 9-11 people on this selection committee who will use criteria to guide the selection of candidates for inclusion. The total commitment will be about ten hours over the next several weeks. If you plan on applying for a position on the Steering Committee, you cannot be on the selection team. However, this is a great way to contribute to the Quality Review process if you are not able to make the time commitment required of the Steering Committee.

Languages Available

English Application

Portuguese Application

Haitian Creole Application

Vietnamese Application

Spanish Application

ALL CALL	Selection Task force 2/8/21 - 4/16/21 Steering Committee 2/8/21 - 5/7/21
Application review	5/10/21 - 5/14/21
Interviews	5/17/21 - 5/21/21
Call Backs	5/24/21 - 5/28/21
Orientation	TBD
Work begins	6/7/21

Thank you for supporting our work to improve the learning experience for all Milton Public Schools students.

Yours,

Superintendent of Schools
James Jette