

Milton School Committee Meeting Minutes

February 1, 2023

Via Zoom

7:00pm

Committee Present: Chair, Ada Rosmarin, Vice Chair, Dr. Elizabeth Carroll, Dr. Celina Miranda, Anna Varghese, Member Ross Denny, Betty White

Staff Present: Dr. Glenn Pavlicek, Assistant Superintendent for Business; Dr. Garth McKinney, Assistant Superintendent of Curriculum and Human Resources

1. **Call to order** - 7:02pm
2. **Approve February 1, 2023 Agenda**
Updated
3. **Superintendent's Update** - Assistant Superintendent Dr. Pavlicek (updates read for Superintendent Janet Sheehan)
 - a. District Updates
 - Thankful and grateful to the School Committee, central office, faculty, staff, parents and students
 - Confident Dr. McKinney will lead the district and wish him all the best
 - It was wonderful having Dr. Peter Burrows visiting with us over the past few days
 - He had the opportunity to visit a few of our schools
 - All six of our schools just completed Crisis Team Management Training during Professional Development
 - Preschool Registration underway
 - Kindergarten Registration updates
 - Forum and Presentation dates will be listed in the Superintendent Blog

Dr. McKinney

- Discipline Report
 - Incident Reporting Forms shared with School Committee
 - Spreadsheet overview also shared
 - Data breakdown per school
- Will provide another update at the next School Committee Meeting
- At a good place to evaluate the data
- Challenges
 - Anonymous forms may not be capturing all the information needed
- Made revisions for the forms
 - Looking for more recommendations, want to increase the accessibility to the forms
- Follow up process - capturing in a timely manner
- Working with the Principals for the next presentation and will provide more data and follow up

Member White

- Reporting is anonymous, are the parents filling out the reports with their child?

- Are we getting reports from the principals when a parent calls with incidents?

Dr. McKinney

- Yes, there are circumstances when parents are calling the school directly and the Principals are responding quickly
- Yes, there are instances where students are identifying themselves, and they are also reports done anonymously and we have to do our due diligence
- Following up with all reports to make sure our students feel safe

Dr. Carroll

- Primary data shared from the Coalition, this data is a drastic under reporting
- Assumption is those higher numbers are more accurate than the lower number with the surveys
- Disparities of where the reports are coming from?
 - Are multiple reports coming from the same people?
 - Are there ways to track?
- How is the form being communicated to families?
 - How do they know it exists?
 - What is the expectation?
- Middle School and High School - should be awareness that this form exist

Dr. McKinney

- Thank you for the feedback
- This work is fluid
- Want to intervene right away
- Marrying internal and external data
- Need to be consistent
- Will continue to work with our building leaders

Member Ross Denny

- Secondary level there is a highlight that students are self reporting
- Communicate with the students
- Better understanding of the students and the survey
- What do we do about this in the next steps?
 - What will be the plan in responding to the surveys?

Dr. McKinney

- Working with student focus groups
- Will continue to look at the data

Member Varghese

- Data shows different numbers that what was reported from the Coalition
- Is the form anonymous as well?
 - Does that deter people from filling it out?
- How do you track the reports?
- Want to make sure our families are taken seriously
- There are discrepancies at the elementary school level

Dr. McKinney

- Yes, the form is anonymous
 - Want people to feel safe
- The Principals are working on the following up, will provide more information at the next meeting

Member Varghese

- Should we be adding more categories?

Dr. McKinney

- Email format, school would designate where it goes to (teacher, principals, etc)
- Looking to strengthening that piece
- Principals know this work well

Dr. Miranda

- Have you looked at the survey design?
- Consider adding demographics?
- Starting to see more patterns

Dr. McKinney

- Yes, we are looking at the workflow and platform of the reporting
- Looking at the PowerSchool options
- Looking for a better refined version

Chair Rosmarin

- Work in progress and there is a commitment to doing the work
- Look forward to hearing more as the work goes on

4. Citizen Speak (Policy BEDH-15 Minutes)

None

5. Chair's Report - Chair Rosmarin

Shared some thoughts about Superintendent Janet Sheehan who is going back into retirement at the end of this week.

- Grateful and thankful for her commitment to the Milton Public Schools
- Wished her well in her retirement

a. Appointment of Dr. Garth McKinney as Interim Superintendent

Chair Rosmarin made a motion to appoint Dr. Garth McKinney as the Interim Superintendent of the Milton Public Schools.

Second: Member White

Roll Call Vote: 6-0-0

6. Policy Subcommittee Report - Dr. Carroll

a. Second Reading, Policy JIC, Student

Dr. Carroll made a motion to approve the second reading of Policy JIC, Student Discipline.

Second: Member Ross Denny
Roll Call Vote: 6-0-0

7. Finance Subcommittee Report - Member White

a. Warrant Committee Meeting Update

- Thanked the Leadership Team and School Committee for attending the Warrant Committee Meeting
- Great team effort

b. Approval of Vendor Warrants

Member White made a motion to approve Vendor Warrant #28 payable in the amount of \$385,233.16.

Member White made a motion to approve Vendor Warrant #29 payable in the amount of \$200,486.62.

Second: Dr. Miranda

Roll Call Vote: 6-0-0

8. Health and Wellness Advisory Committee Report - Dr. Carroll

- Met last week
- Comprised of several teachers, school leaders, central office leaders, members of the Board of Health, Coalition and students
- Good discussion this past week exploring updates to the health curriculum - Pilot underway this year
- Michigan Model (Piloted)
 - Skills based instruction
- Includes
 - Social and Emotional health
 - Nutrition and Physical Activities
 - Personal Health and Wellness around hygiene
- Taught by gym teachers
- Mixed feedback so far (there is no overlap)
- Will continue to collect feedback and information from teachers
- Will look at the benefits and drawbacks of the curriculum
- Valuable to receive the students feedback
- We need better vertical alignment, there are some missing pieces
 - Missed learning during Covid
 - Desire to look back at the District Wide Health Director, that position was eliminated a few years ago
- Coalition does have the abilities to secure funds to evaluate our curriculum
- SEL Advisory Committee Updated given
- Mental Health First Aid Training is underway
- Coalition Finding YHS reporting
- February 10, 2023 - Mental health First Aid Training
- Health Department working on the community health assessment

Member Varghese

- Nice to have all the voices at the table to be heard

9. Curriculum and Advisory Committee Report - Member Ross Denny

- Brian Selig and Zeina Hamada were able to join the meeting
- Brian Selig - collecting feedback from all the elementary schools
 - Open ended questions
 - Will be tough collecting data
 - Year two will be better
 - Shared what is happening at the secondary level
 - Robust and rigorous curriculum
 - Best Math Curriculum you can have
 - Discussed AP Calculus Course
 - will eligible for college credit
 - Dual Enrollment opportunities
 - Discussed AP Classes available to our students
- Zeina Hamada
 - Reviewed and updated what is happening in French Immersion
 - Enrollment
 - Successful Program
 - Will not be eliminating the program (appears to be a community concern)
 - Space in schools is tight
 - Goal is not to turn students away
 - Special Education
 - Supporting French Immersion students on IEPs

10. Approval of Minutes - Chair Rosmarin

Chair Rosmarin made a motion to approve the minutes from the December 7, 2022 Milton School Committee Meeting.

Second: Member White

Roll Call Vote: 5-0-1

Chair Rosmarin made a motion to approve the School Committee Minutes dated:

- December 21, 2022
- January 6, 2023
- January 11, 2023
- January 18, 2023

Dr. Carroll made an edit to the January 6, 2023 minutes.

Second: Member White

Roll Call Vote: 6-0-0

11. Next Meeting Agenda Items

Updated

Chair Rosmarin made a motion to adjourn from the School Committee Meeting.

Second: Member Varghese

Roll Call Vote: 6-0-0

Meeting adjourned at 8:05pm.