

Milton School Committee Meeting Minutes
December 21, 2022
Via Zoom
7:00pm

Committee Present: Chair, Ada Rosmarin, Vice Chair, Dr. Elizabeth Carroll, Dr. Celina Miranda, Anna Varghese, Member Ross Denny, Betty White

Staff Present: Janet Sheehan, Interim Superintendent; Dr. Glenn Pavlicek, Assistant Superintendent for Business; Dr. Garth McKinney, Assistant Superintendent of Curriculum and Human Resources

1. Call to order - 7:02pm

2. Approve December 21, 2022 Agenda
Updated

3. Milton School Committee Representatives

- Introduction of students
 - Raiana Sumpter
 - Julia Mangum
 - Sydney Burns
 - Elias Caros

4. Superintendent's Update - Superintendent Sheehan

- a. Milton High School Site Council Presentation - [Presentation link available on MPS website.](#)
 - Principal Karen Cahill and Site Council Team introduced
 - MHS School Improvement Plan 2022-2023
 - MHS Highlights Fall of 2022
 - NEASC Decennial Visit
 - MPS District Strategic Plan and MHS Improvement Plan
 - MHS Goals
 - Class 2023 College Admission Updates
 - Support for Academic Excellence
 - Fall Snapshot
 - Grade 10 Math MCAS %
 - Grade 10 ELA MCAS %
 - Grade 10 Science MCAS %
 - Subgroups Performance Change between 2021 and 2022
 - AP Program Enrollment 2022
 - Grade 11&12 AP Participation by Race
 - Multi-tiered systems of support (MTSS)
 - Enrollment Trends and Class Size
 - Building Modifications
 - Budget Request to Support Goals/Plans
 - What the spring brings

The School Committee thanked the MHS Site Council for their presentation.

b. District Updates - Superintendent Sheehan

- NEASC - positive experience and feedback
- Hosted Retiree Luncheon at MHS
- On track for kindergarten registrations - 198 students have already registered
- January 5, 2023 Katie Greer Presentation
- Preschool Information Night - January 12, 2023 - January 26, 2023
- Kindergarten Information Night - January 26, 2023

5. Citizen Speak (Policy BEDH-15 Minutes)

None

6. Chair's Report - Chair Rosmarin

a. Superintendent Search Update

- Read a statement regarding the Superintendent Search
- Thanked the Superintendent Search/Screening Committee for all of their efforts
- Thanked Glenn Koocher and his valuable assistance through the process
- Thanked Charlene Roche and Central Office for their support
- Three finalists will come to MPS to visit, interviews and decisions will be moved to the first week of January

Finalist Announced

Dr. Peter Cushing - Current Assistant Superintendent for the Medford Public Schools

Dr. Peter Burrows - Current Superintendent for the Addison Central School District, Middlebury, VT

Ms. Nan Murphy - Current Assistant Superintendent for Teaching and Learning for Marblehead Public Schools

- Information will be sent out about the three finalists
- Documents have been verified
- Reference checks will be done on each finalist
- Overview of the process will be given
- Tuesday, January 3, 2023 the three finalist will have site visits at MPS
- Principals and Administrators will escort through the schools
- Parents/Guardians will have the opportunity to meet all three candidates, info to follow
- Interviews will take place on January 4, 2023, in person and televised and recorded by Milton Access TV
- Questions will be asked in a round robin format by the School Committee to the candidates
- Jan 5, 2023 - Community will have the opportunity to provide input to School Committee, best way to reach School Committee is via email
- January 6, 2023 - School Committee will meet at 7:30am via zoom - deliberate about the candidates and discuss who is selected for the new Superintendent of Milton Public Schools

7. Policy Subcommittee Report - Dr. Carroll

1. First Reading Policy DBC, Budget Deadlines and Schedules
2. First Reading, Policy DEC, Federal Funds Supplement not Supplant Policy
3. First Reading, Policy DGA, Authorized Signatures
4. First Reading, Policy DH, Bonded Employees and Officers
5. First Reading, Policy DI, Fiscal Accounting and Reporting
6. First Reading, Policy DIE, Audits
7. First Reading, Policy DJ, Purchasing

8. First Reading, Policy DJE, Procurement
9. First Reading, Policy DK, Payment Procedures
10. First Reading, Policy DKC, Expense Reimbursements

Dr. Carroll

- Recommended updates
- Streamline and clarify policies
- Process through MASC

Dr. Pavlicek shared presentation slides of the Policies:

- No votes needed for the First Reading
- Minor changes
- MASC Policy Updates Recommended for Adoption:
 - DBC: Not currently an MPS Policy; Change December 31 date to December 1 to agree with Town Bylaws. Change Selectmen to Select Board (several places).
 - DEC: Not a current MPS policy
 - DGA: Do not change Town to Municipal in the second sentence.
 - DH: Do not change Town to Municipal in the second sentence.
 - DI: Adopt
 - DIE: Adopt. Our policy is out of date.
 - DJ: Adopt. Our policy is out of date.
 - DJE: Adopt. Our policy is out of date.
 - DK: Change "monthly lists of bills" to "at least monthly lists of bills". Change "municipal auditor" to "Town Accountant". Change "municipal treasurer" to "Town Treasurer".
 - DKC: Adopt.

Dr. Carroll

- Prior to our next meeting, will provide the redline version with the particular updates
- Minor tweaks
- Confirm that the committee receives copies before the vote

8. School Building Presentation - Sean O'Rourke

- [Presentation Link](#) available on the MPS website

Member Ross Denny

- If we have the convent and if we create the building at the Gile Property accommodating the middle school, would there be a possibility of 9th grade in order to take pressure off of the high school?

Sean O'Rourke

- Will have to take it into consideration and create more space
- Gile Road is a blank slate right now

Member White

- Can you share the Select Boards thoughts of the presentation?

Sean O'Rourke

- Presentation was informational
- Parallel path between the two projects

- Focus was on the convent right now

Dr. Carroll

- When will the DRA return the report to Milton with recommendations/turnaround time?
- Can they come back and say it's not a good site?
- Are there other buyers interested in the convent?

Sean O'Rourke

- Thinking it will take six weeks to receive the formal report from DRA
- If it was going to be an issue, they would notify us sooner
- Outcome will definitely weigh in heavily
- Private transaction of buying the property - town is trying to work quickly
- Laboure College has first rights
- Nobody has made an offer at this point

9. Finance Subcommittee Report - Member White

- Finance Subcommittee continues to meet weekly to discuss our budget priorities and needs
- Not ready to vote on our budget just yet
- PowerPoint Presentation will be given before the vote

a. FY24 Prioritized Budget - Dr. Pavlicek

- Shared presentation of the budget request
- 3.35% increase overall
- Picking up APRA funds
- Cost to Maintain Current Program
 - General Fund FY23 Budget - \$58,365,423 - FY24 Budget \$61,361,362
 - ARPA (actual) - FY23 Budget \$1,280,373 - FY 24 Budget \$282,687
 - Cost to Maintain Current Program General Fund Breakdown
 - FY23 Appropriation - \$58,365,423
 - Level Service on General Fund - \$2,017,573
 - APRA Restoration - 978,366
 - Total: \$61,361,362
- APRA Positions listed
 - Mandated Special Education Cost - \$160,000
 - Speech Therapist
 - Occupational Therapist (half time)
 - Physical Therapist (half time)
- Mandated Special Education Needs
 - Autism Spectrum Classes
 - Failure to fund these will result in outplacements at a higher cost estimated at \$202,000
- Intensive Learning Classroom (Tucker)
 - 3 Teachers for academically challenged younger students
 - Out of District Coordinator increased from .3fte to full time
 - Estimated cost - \$268,250
- Diversity, Equity and Inclusion Needs
 - Equity Coach - One full time
 - Stipends for 6 Equity Facilitators - \$30,000
 - Professional Development Memberships/Conferences - \$35,000

- Estimated Cost - \$137,500
- Middle School Needs
 - Additional Grade 6 - Half Team (Two Teachers)
 - Two Exploratory Teachers (Technology, second depending on requests)
 - Estimated cost - \$290,000
- High School Needs
 - Business/Tech Teacher
 - PE Teacher
 - World Language Teacher 1.2fte
 - Science Teacher
 - Math Teachers
 - Estimated cost - \$377.000
- System Wide Technology Request
 - One Staff Member
 - Estimated cost - \$65,700
- Total Need Based Cost would be \$62,934,312

The School Committee thanked Dr. Pavlicek for his Budget Presentation.

b. Approval of Vendor Warrants

Member White made a motion to approve Vendor Warrant #23 in the amount of \$601,710.46 payable on 12/22/2022.

Second: Dr. Miranda

Roll Call Vote: 6-0-0

c. Appropriation for Architectural Services

Member White made a motion to approve an expenditure not to exceed \$18,500 to DRA Architects for the Early Childhood Conceptual Study of the Fontbonne Convent property.

Second: Dr. Miranda

Roll Call Vote: 6-0-0

10. Next Meeting Agenda Items

Updated

Chair Rosmarin made a motion to adjourn from the School Committee Meeting.

Second: Member Varghese

Roll Call Vote: 6-0-0

Meeting adjourned at 9:45pm.