

Minutes of the School Committee  
Regular Meeting  
Milton High School Cable Access Studio  
Date: January 3, 2018

**Committee Present:** Dr. Kevin Donahue, Chair; Sheila Varela, Vice Chair, Margaret Eberhardt, Dr. Elaine Craghead, Ada Rosmarin and Betty White.

**Staff Present:** Mary Gormley, Superintendent of Schools; Glenn Pavlicek, Assistant Superintendent for Business, Janet Sheehan, Assistant Superintendent for Curriculum and Human Resources

### **Call to Order**

The Chair called the January 3, 2018 meeting of the School Committee to order at 7:03 pm.

### **Approve Agenda**

The committee approved the agenda after removing Item 5b (Security), making Item 7a (Policy IHAMD) a **First** reading only (no vote) and removing Item 9 (Transportation & Traffic Safety Subcommittee Report.)

**Citizens Speak:** None.

### **Superintendent's Report**

#### Guest of the Superintendent

The student cast of Seussical the Musical came to perform a brief number for the School Committee. Ms. Varela congratulated the group, who will be performing for the public at the end of the month.

Jackie Morgan, Food Service Director, reported that the MPS has won the Healthier US School Challenge. This is the 5-year award. In order to qualify, the district must serve breakfast in each school and must be part of the "Smarter Lunchroom" program. Dr. Craghead shared a story about how Ms. Morgan had worked with a student at Glover with food allergies. Ms. Varela noted that Ms. Morgan has been able to also accommodate her children's nutritional issues.

Topic One: Diversity/Data Report Presentation. Ms. Sheehan, along with MHS Principal James Jette, PMS Principal Dr. Karen Spaulding, Athletic Director Ryan Madden to present this diversity report. This report has been combined with the data report. Ms. Sheehan narrated the first section of the presentation; Dr. Spaulding presented the section on Pierce Middle School. The group reviewed data on diversity in sports and after-school activities, college acceptance rates, etc. To view the presentation, visit the Milton Public Schools website and click under "School Committee Presentations." The presentation also included AP and SAT data. Dr. Donahue would like to hear about **some way we could use longitudinal cohort data (possibly internal assessment data)** we can use to target improvement.

Topic Two: Final Approval of Milton High School World Language Educational Trip to Italy. (Attachment) (Vote) Mr. Jette described the proposed trip to Italy in April. As part of a fundraiser, they are selling Milton bracelets. They need the approval of School Committee to reserve plane tickets and hotels. Dr. Donahue moved final approval.

**Move:** Dr. Donahue

**Second:** Ms. Varela

**Vote:** 6-0-0

Happenings: "Odd Girl Out," will be presented at MHS next week.

### **Chairman's Report**

Topic One: **Ms. Eberhardt updated regarding** MFE reported on their teacher grant disbursal. They gave collaborative grants for all four elementary schools. Ms. Eberhardt congratulated all the recipients. The annual appeal is ongoing. Proposals are still coming in for the Monster Dash money. Celebration 2018 is being planned.

### **Finance Subcommittee:**

Topic One: FY19 Budget: Dr. Craghead said they've met once. the budget for FY19 was presented to the Warrant Committee. Have not met with the School Subcommittee of the Warrant Committee, but they will do so soon.

Topic Two: Nursing Staffing. They plan to hire a full time Unit A nurse, who would be in a school and serve as a nurse. Ms. Gibbons would come back as a .4 equivalent in Unit B, and would be able to supervise and evaluate nursing staff. We can do this without any additional cost. The reconfiguration would allow for appropriate supervision of staff. The additional staff member could assist with BMI screening, scoliosis screening, etc. This may save money on substitute nurses. There would be no effect on nursing levels at individual schools.

Dr. Craghead moved to approve the reconfiguration of school nurses to allow a full time Unit A at the high school as well s .4 Unit B for the district, as outlined in the memo of Dec. 13 from Dr. Pavlicek.

**Move:** Dr. Craghead

**Second:** Ms. Varela

**Vote:** 6-0-0

Topic Three: Approve Vendor Warrant #24 dated 12/14/17 in the amount of \$667,748.76 and Warrant #25 dated 12/21/17 in the amount of \$419,289.30. Dr. Craghead moved to approve the warrants.

**Move:** Dr. Craghead

**Second:** Ms. Eberhardt

**Vote:** 6-0-0

### **Policy Subcommittee:**

Topic One: Policy BDE, subcommittees of School Committee. Ms. Eberhardt noted that Dr. Donahue asked us to discuss quorum issue. To review, the School Committee subcommittees will consist only of School Committee members. The only two subcommittees are POLICY and FINANCE. They have eliminated some of the wording, etc. Voting members are School Committee members. Ms. Eberhardt made a motion to consider approving Policy BDE.

**Move:** Ms. Eberhardt

**Second:** Dr. Donahue

Discussion: Dr. Craghead said it might be a good idea to include the phrase "voting members." For example, in Finance SubCom, Dr. Pavlicek is an integral part of this group, even though he's not a voting member. Dr. Donahue said it gets tricky to establish a committee with two tiers of members. Dr. Craghead said as long as it only applies to these committees, it would work. Ms. Rosmarin noted, regarding Advisory Committees, there is a line about "members of the professional staff...." and suggested using that wording for this current policy. Ms. Eberhardt noted that if Policy or Finance wanted to invite a member of the administration, they can still do that, but the subcommittees are School-Committee-only-Subcommittees. If we add more to the Subcommittee, we are opening ourselves up to a cloudier area of understanding. Ms. Eberhardt moved to approve **without further edits**.

**Vote:** 6-0-0

Topic Two: Policy BDF: Regarding Advisory Committees, Ms. Eberhardt said there are other voting members, other than School Committee members. Health and Wellness, for example, has many different members who can vote, but then it comes to the entire School Committee for a confirmation vote. Co-chairs can be decided on a case-by-case basis. Ms. Eberhardt moved to approve Policy BDF.

**Move:** Ms. Eberhardt

**Second:** Dr. Craghead

Discussion: Ms. Rosmarin asked, are these Advisory Committees, or Advisory Subcommittees? Dr. Craghead explained that it is less confusing to call them Committees.

**Vote:** 6-0-0

Ms. Eberhardt asked School Committee members to review the list of both Subcommittees and Advisory Committees and report back to her. Dr. Donahue said he plans, at the next meeting, to get all the detail worked on this document.

Topic Three: First and Second Reading Policy IHAMD, Wellness Policy. Ms. Eberhardt noted that many people worked on this policy, which is a required policy. This is a first reading. To be discussed at a subsequent meeting.

### **Health & Wellness Subcommittee Report**

Ms. Eberhardt said they had a great meeting recently. They talked about the Health & Wellness policy, received an update from Ms. Sheehan about Second Step and how the common language is being used in the lunchroom, recess, etc. They received an update on the recent ExSEL grant. The district is a finalist for Blue Hills Community Health Grant. The subcommittee talked about Transitions Program, and how we weren't able to fund it this year, but how we could still make it happen.

### **Next Meeting Agenda Items**

DRA is coming in to talk about a 20 year Capital Plan. CDM will be attending the next meeting. The Inclusion task force will be coming in. Student Josh Riccardi would like to come in and talk about his experience. Ms. Gormley reminded the School Committee about the upcoming MLK event.

The Chair entertained a motion to enter into Executive Session for the purpose of hearing a Level III MEA Unit A Grievance and to adjourn directly from Executive Session and not return to Open Session.

**Move:** Dr. Donahue

**Second:** Ms. Varela

**Roll Call Vote:** 6-0-0

The Next School Committee meeting is scheduled for Jan 17th.

The meeting adjourned **to executive session** at 9:10pm.