

Minutes of the School Committee
Regular Meeting
Milton High School Cable Access Studio
Date: September 27th, 2017

Committee Present: Dr. Kevin Donahue, Vice Chair, Sheila Varela, Vice Chair, Margaret Eberhardt, Dr. Elaine Craghead, Betty White, Ada Rosmarin.

Staff Present: Mary Gormley, Superintendent of Schools; Glenn Pavlicek, Assistant Superintendent for Business.

Call to Order

The Chair called the September 27th meeting of the School Committee to order at 7:00pm.

Approve Agenda

The committee approved the agenda after removing Executive Session and also moving item 6c (i) up higher in the agenda.

Citizens Speak: None.

Finance Subcommittee (moved up)

Topic Three: FY18-FY22 Capital Request (Attachment) (Vote). Information Technology Director Bob Pattison, along with AJ Melanson, Instructional Technology Director, came to talk about the district's needs for the next few years. Mr. Melanson talked about the district's goal of becoming one-to-one district. Mr. Pattison referred to the handout to outline the needs. Dr. Donahue noted that the needs are prioritized. Ms. Eberhardt asked about whether Milton has decided if it wants to be a one-to-one district at the high school level. Mr. Pattison said we have been working on the infrastructure to support this. Ms. Varela asked if we were going to pilot one-to-one for 9th grade only and was told this is correct. Dr. Craghead asked her colleagues if this goal should be placed first on this list. Ms. Varela said it's more important to upgrade and maintain the SmartBoards. To her, that should be #1 given its district-wide effects. Dr. Donahue said the budget process and Finance Subcommittee should take this feedback. However, we should approve the list tonight so as not to hold up the town wide capital budget process, and fine-tune the order of priorities over the next few weeks.

Superintendent's Report

Topic One: Annual Report. (Attachment), (Vote). Ms. Gormley presented the district's Annual Report which gives valuable information on the working of the district for the 16-17 school year. Dr. Donahue moved to approve the report.

Move: Dr. Donahue

Second: Ms. Varela

Vote: 6-0-0

Happenings: Last night was Glover's Open House, which was very successful. Also, at Milton High School, students had the opportunity to participate in a School to Careers Partnership. Today was a Health and Medical Seminar. Ms. Gormley also discussed the upcoming Hurricane Relief concert. Sunday afternoon is Celebrate Milton!

Chair's Report

Topic One: Appoint MASC representative (Vote). Dr. Donahue said several individuals were planning on attending, but we need to approve a single representative who would have the ability to cast votes on behalf of our district. Dr. Donahue asked for volunteers who would be attending the night of 11/1 when the voting was taking place. Ms. Varela volunteered and was nominated by Dr. Donahue.

Move: Dr. Donahue

Second: Ms. Eberhardt

Vote: 6-0-0

Topic Two: School Committee calendar. Dr. Donahue discussed the draft calendar. There are two conflicts which require changing, the 10/18 meeting to 10/25; and also to change the 11/8 meeting to 11/9. The chair moved to approve the new calendar.

Move: Dr. Donahue

Second: Ms. Varela

Vote: 6-0-0

Ms. Gormley asked if the School Committee would waive the Oct 15th deadline for the Diversity Report. It would be better to present later in October or early November. Ms. Eberhardt said she'd like to review the report on 11/25 and she asked to move one of these presentations. The MHS site council presentation is on 11/8. Ms. Varela asked to move the Diversity Report to 12/6 to permit all the site council presentations to occur prior to the final budget being sent out to the Warrant Committee. Dr. Donahue agreed and asked if there were objections. Hearing none, the Diversity report was rescheduled to 12/6.

Finance Subcommittee:

Topic One: FY19 Budget Calendar (Attachment) (Vote). Dr. Craghead said the committee met on the 14th and looked at the Capital Expense request from Bob Pattison and Bill Ritchie. They discussed priorities, but waited to vote until presentations. Dr. Craghead said they discussed space needs and said the district is "bursting at the seams," which figures into looking at 5 year capital requests. We need to start thinking about space needs within that time frame. The subcommittee also discussed SEL funding and the SEL facilitator position. The FY19 budget calendar was also discussed (in packet). Dr. Craghead moved to approve budget calendar.

Move: Dr. Craghead

Second: Ms. Eberhardt

Vote: 6-0-0

Topic Two: Budget Line Item: (Attachment), (Vote). Dr. Pavlicek talked about that its School Committee policy to vote a budget. Dr. Pavlicek took the actual staff as of 9/12/17 and computed what the salaries are and used that as the baseline for next year's salary. There were some charge accounts that have changed by DESE. Inclusion specialists are in SPED but math specialist are PD. This is how the budge breaks out into seven major categories. We didn't get the exact amount we asked for last year. Dr. Craghead moved acceptance of FY18 budget categories, the line items as presented in the packet.

Move: Dr. Craghead

Second: Ms. White

Vote: 6-0-0

Topic Three: (continued from above) FY18-22 Capital Request (Attachment) (Vote). Dr. Craghead introduced Bill Ritchie, Consolidated Facilities Director, to talk about the Facilities Capital request. He outlined the district's needs for buildings and grounds. Dr. Donahue and other members made inquiries about the five year plan for the Facilities Capital request. Dr. Craghead moved to approve the FY19 Capital Request document for Technology and Facilities for submission to the Capital Improvement Planning Committee.

Move: Dr. Craghead

Second: Ms. Varela

Vote: 6-0-0

Topic Four: Approval of Vendor Warrants (Attachment) (Vote). Dr. Craghead moved to approve Vendor Warrant #12, dated September 21, 2017, in the amount of \$477,986.01

Move: Dr. Craghead

Second: Ms. Varela

Vote: 6-0-0

Policy Subcommittee

Ms. Eberhardt reviewed the policies to be voted.

Topic One: Second Reading on Policy BBA, School Committee Powers and Duties (Attachment) (Vote). Ms. Eberhardt moved to approve.

Move: Ms. Eberhardt

Second: Dr. Craghead

Vote: 6-0-0

Topic Two: Second Reading Policy BBB, School Committee Membership and Term of Office (Attachment) (Vote). With the newly adopted language recommended, Ms. Eberhardt moved to re-approve.

Move: Ms. Eberhardt
Second: Ms. Varela
Vote: 6-0-0

Topic Three: First and Second Reading Policy AC, Nondiscrimination (Attachment (Vote)). Ms. Eberhardt noted they added the word "homelessness" to the list.

Move: Ms. Eberhardt
Second: Ms. Varela
Vote: 6-0-0

Ms. Eberhardt said they looked at two additional policies. Policy BEDB-E, Agenda Format and Content. She said it was necessary to add language to the policy to explain that the committee is already meeting the requirements.

Dr. Donahue suggested the category "Guest of the Superintendent," for invited guests, such as winning athletic teams, the high school musical, etc. *Dr. Donahue reminded the committee that they are using the expedited procedure for these.

Topic Four: First Reading Policy BEDA, Notification of School Committee Meetings (Attachment). Ms. Eberhardt explained that this policy was removed a few years ago, but we added it back.

Topic Five: First Reading Policy BEDH, Public Participation at School Committee Meetings (Attachment). Ms. Eberhardt explained that there is an edited copy which delineates how we changed the policy. There is clarification of how we identify a Citizens Speak; and the length of the comments. It addresses some of the topics that are NOT appropriate, for example, derogatory remarks about a person. School Committee members should not respond to any Citizen Speak comments, but they can respond at later meetings. Also, Ms. Eberhardt said a copy of this policy will be available at School Committee meetings.

Approval of Minutes

Dr. Donahue moved to approve the minutes of June 14th, 2017 as written.

Move: Dr. Donahue
Second: Ms. White
Vote: 6-0-0

Dr. Donahue moved to approve the minutes of July 26th, 2017.

Move: Dr. Donahue
Second: Ms. Varela
Vote: 6-0-0

Next Meeting Agenda Items: Dr. Donahue noted they will move the Diversity Report presentation. (Circle back with CDM). They will also have the Site Council and the AP/SAT presentation. Add the FY17 End-of- Year DESE report.

Dr. Donahue said the quarterly report of MFE Rep and Task Force rep could be reported out at this meeting. Ms. Eberhardt said at this meeting we will be gearing up for Monster Dash. Ms. Varela would like cast of Pippin to come in and perform on Oct 25th. Dr. Donahue said they might move the Site Councils around a bit. Dr. Donahue moved to adjourn the meeting.

Move: Dr. Donahue

Second: Ms. Varela

Vote: 6-0-0

The Next School Committee meeting is scheduled for October 4th, 2017.

The meeting adjourned at 8:35 pm.